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## **INDIANA COMMISSION ON PROPRIETARY EDUCATION**

### *Board of Commissioners Meeting Memorandum*

**Date:** December 13, 2006

**From:** Ross Miller, Director of Accreditation

**Subject:** Michiana Dental Assistant School, On-site Evaluation

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#### **Staff recommendation**

In accordance with Title 570 IAC (D) [Phase Four-Fully Accredited Status], it is the recommendation of the commission staff that Michiana Dental Assistant School be granted Fully Accredited status.

#### **Background**

Michiana Dental Assistant School was begun by owner Robert Sriver, D.D.S. in Mishawaka. Dr. Sriver operates the school from his dental office in Mishawaka, Indiana.

#### **School Description**

As the name suggests, Michiana Dental Assistant School offers a certificate program in Dental Assisting. The program is 80 clock hours, offered over 10 Saturdays. Tuition is currently set at \$2,495.00.

#### **Evaluation Team**

The evaluation team consisted of three evaluators. Each evaluator was serving for the first time. Ms. Janine Carrico has been a dental assistant since 1980. Ms. Carrico's duties have included chairside assisting, lab assistant, reception, treatment coordinator, and insurance filing.

Ms. Terri McGeath graduated from Indiana University South Bend Dental Assisting Program in 1975. Ms. McGeath has worked in an oral surgery office for over 18 years. Ms. McGeath has received certification as a Dental Radiographer, and Oral Maxillofacial Surgery Assistant.

Ms. Barbara Metzler has been a dental assistant for over 15 years. Ms. Metzler has certifications in expanded dental duties, and dental radiography.

#### **Evaluation Results**

Ms. Carrico recommended Michiana Dental Assistant School receive Fully Accredited status. Ms. Carrico wrote with great praise for Dr. Sriver as an instructor, and also wrote positively of the facilities, and diversity of the student body.

Ms. McGeath recommended Michiana Dental Assistant School receive Accredited with Recommendations status. The recommendation concerned x-ray certification training. In the State of Indiana dental assistants are required to complete 75 clock hours of training in 8 categories in addition to 6 to 12 months of on the job training. After which students would be certified with the Indiana State Department of Health Division of Medical Radiology Services to take x-rays.

The Michiana Dental Assistant School Syllabi/Catalog states that requirements for graduation include x-ray certification. Given the State of Indiana requirements for x-ray certification, the catalog is inaccurate. Secondly, Ms. McGeath noted that the Michiana Dental Assistant School catalog gave the impression that subjects were covered much more extensively than is possible in that amount time.

Ms. Metzler recommended Michiana Dental Assistant School receive Fully Accredited status. Ms. Metzler noted that instructors were experienced and caring.

### **Conclusion**

In response to recommendations concerning the Michiana Dental Assistant School catalog, Dr. Sriver submitted updated materials. The updated catalog does not state that x-ray certification as a requirement for graduation. Secondly, the catalog has been restated to more accurately reflect the depth of x-ray instruction. Lastly, the catalog now includes a statement of who to contact for further information concerning x-ray certification. Staff has verified that all recommendations have been addressed. Therefore, staff recommends that Michiana Dental Assistant School receive Fully Accredited status.

### **Supporting Documentation**

1. Ms. Janine Carrico evaluator checklist
2. Ms. Terri Mcgeath evaluator checklist
3. Ms. Barbara Metzler evaluator checklist

**INDIANA COMMISSION ON PROPRIETARY EDUCATION**

302 W. Washington Street, Room E201  
Indianapolis, IN 46204

Date of Evaluation: SEPTEMBER 23, 2006

Institution Evaluated: MICHIANA DENTAL ASSISTANT SCHOOL

Name of Team Member: JANINE CARRICO

**CHECK LIST FOR TEAM EVALUATORS**

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- |                |                   |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory   |
| 2. Superior    | 4. Unsatisfactory |

There is space for comments. The asterisk (\*) denotes requested comments in order to better explain your evaluation.

**CATEGORY I -- EDUCATIONAL OBJECTIVES**

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

<u>+++</u> <u>1. Outstanding</u>	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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Comments:

**CATEGORY II -- FACULTY**

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

<u>+++</u> <u>1. Outstanding</u>	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
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*Comments:*

B. The educational administrators are qualified professionally to administer their position through education and/or experience.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

C. The faculty appear to be satisfied with the overall institution.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

### **CATEGORY III -- STUDENT POLICY**

A. Student counseling is adequate to show concern for the individual student's personal attainments.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

B. The student/administration relationship reflects a healthy and stable rapport within the institution.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: THE STUDENTS (CURRENT) & PAST ALL HAVE GREAT PRAISE FOR THE ADMINISTRATION AND SCHOOL			

C. The student educational needs are met by the institution.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

### **CATEGORY IV ADMISSION PRACTICES**

A. The admission policy of the institution is well administered and the school is reasonably selective.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

+++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

#### **CATEGORY V STUDENT RECRUITMENT**

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

+++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: VERY IMPRESSED WITH THE DIVERSITY OF THE GROUP OF STUDENTS

- B. The institution appears to recruit students who have a potential or desire the education provided.

+++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

- C. The students appear to have an honest impression of the institution before they enroll.

+++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: OPEN HOUSE WONDERFUL IDEA BEFORE COMMITMENT IS MADE.

#### **CATEGORY VI PHYSICAL FACILITIES**

- A. The institution has satisfactory training or educational facilities with sufficient tools, supplies, or equipment to instruct in the student's selected area of study.

+++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

+++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: WONDERFUL WORK ENVIROMENT

C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: .			

### **CATEGORY VII COURSE ORGANIZATION**

A. The instruction materials are comprehensive, accurate and well organized.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

### **CATEGORY VIII OBJECTIVES**

A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

B. Student records adequately reflect the student's progress during his period of enrollment.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: .			

C. The student records adequately reflect the student's placement after his/her training with the institution.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

D. Characterize your impression of the institution.

+++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: VERY IMPRESSED WITH THE WHOLE PROCESS - FACULTY -FACILITY			

E. The majority of the students appear to be satisfied with the education they have received from the institution.

+++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: HEARD ALL GOOD			

**Please initial the status you believe this institution should receive.**

**1. No Status** – If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have such severe deficiencies that in the opinion of the Commission are deemed to not meet the minimum standards required for operation of a postsecondary proprietary school, then the petitioning institution should be awarded “No Status,” and the applicant status of the petitioning institution should be recommended for revocation. \_\_\_\_\_

**2. Candidate** -- If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have certain deficiencies that in the opinion of the Commission can be corrected and would not be cause for denial of the right to do business, then the petitioning institution may be awarded “Candidate” status. \_\_\_\_\_

**3. Accreditation with Recommendations** – If, after a review of the forms an materials submitted by the petitioning institution and the formal team evaluation the petitioning institution is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded “Accredited with Recommendations” status. \_\_\_\_\_

**4. Fully Accredited** – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. \_\_\_\_\_+++

**If status is 1, 2, or 3, list your specific reasons or recommendations below.**

*Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.*

**PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM**



**Team Member's background, as related to evaluation participation, is as follows:**

*Please describe appropriate background experience and credentials.*

**INDIANA COMMISSION ON PROPRIETARY EDUCATION**

302 W. Washington Street, Room E201  
Indianapolis, IN 46204

Date of Evaluation: SEPTEMBER 23, 2006

Institution Evaluated: MICHIANA DENTAL ASSISTANTS SCHOOL

Name of Team Member: TERRI McGEATH

**CHECK LIST FOR TEAM EVALUATORS**

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- |                |                   |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory   |
| 2. Superior    | 4. Unsatisfactory |

There is space for comments. The asterisk (\*) denotes requested comments in order to better explain your evaluation.

**CATEGORY I -- EDUCATIONAL OBJECTIVES**

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> <u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

**CATEGORY II -- FACULTY**

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
-----------------------	----------------------------------	------------------------	---------------------------

*Comments:*

B. The educational administrators are qualified professionally to administer their position through education and/or experience.

<u>1. Outstanding</u>	<u>+++</u> 2. Superior	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments:			

C. The faculty appear to be satisfied with the overall institution.

<u>1. Outstanding</u>	<u>+++</u> 2. Superior	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments:			

### **CATEGORY III -- STUDENT POLICY**

A. Student counseling is adequate to show concern for the individual student's personal attainments.

<u>1. Outstanding</u>	<u>+++</u> 2. Superior	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments:			

B. The student/administration relationship reflects a healthy and stable rapport within the institution.

<u>1. Outstanding</u>	<u>+++</u> 2. Superior	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
Comments:			

C. The student educational needs are met by the institution.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> 3. Satisfactory	<u>4. Unsatisfactory*</u>
Comments:			

### **CATEGORY IV ADMISSION PRACTICES**

A. The admission policy of the institution is well administered and the school is reasonably selective.

<u>1. Outstanding</u>	<u>2. Superior</u>	<u>+++</u> 3. Satisfactory	<u>4. Unsatisfactory*</u>
Comments:			

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
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Comments:			

#### **CATEGORY V STUDENT RECRUITMENT**

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

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Comments:			

- B. The institution appears to recruit students who have a potential or desire the education provided.

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Comments:			

- C. The students appear to have an honest impression of the institution before they enroll.

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1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

### **CATEGORY VII COURSE ORGANIZATION**

- A. The instruction materials are comprehensive, accurate and well organized.

1. Outstanding	2. Superior	+++ 3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

1. Outstanding	2. Superior	+++ 3. Satisfactory	4. Unsatisfactory*
Comments:			

### **CATEGORY VIII OBJECTIVES**

- A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

1. Outstanding	2. Superior	+++ 3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. Student records adequately reflect the student's progress during his period of enrollment.

1. Outstanding	2. Superior	+++ 3. Satisfactory	4. Unsatisfactory*
Comments:			

- C. The student records adequately reflect the student's placement after his/her training with the institution.

1. Outstanding	2. Superior	+++ 3. Satisfactory	4. Unsatisfactory*
Comments:			

D. Characterize your impression of the institution.

1. Outstanding	2. Superior	+++ 3. Satisfactory	4. Unsatisfactory*
Comments:			

E. The majority of the students appear to be satisfied with the education they have received from the institution.

1. Outstanding	2. Superior	+++ 3. Satisfactory	4. Unsatisfactory*
Comments:			

**Please initial the status you believe this institution should receive.**

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**4. Fully Accredited** – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. \_\_\_\_\_

**If status is 1, 2, or 3, list your specific reasons or recommendations below.**

*Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.*

I FEEL THAT THE CATALOG GIVES THE IMPRESSION THAT THE TRAINING IS MUCH MORE EXTENSIVE THAN IT IS. THE STAFF AND CURRENT STUDENTS DID STATE THAT THEY UNDERSTOOD THAT THIS WAS BASIC, ENTRY LEVEL TRAINING. THIS NEEDS TO BE CHANGED IN THE CATALOG. ALSO, IT IS STATED UNDER "ACADEMIC STANDARDS" AND THE "COURSE OUTLINE" THAT THE STUDENTS WILL TAKE THE RADIOLOGY STATE BOARD EXAM AND (UPON PASSING) BE QUALIFIED TO TAKE X-RAYS, AND THIS IS REQUIRED FOR GRADUATION. DR. SRIVER SAID HE FOUND THAT THIS IS NOT POSSIBLE UNDER THIS PROGRAM. THIS NEEDS TO BE CHANGED IN THE CATALOG.

**PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM**

**Team Member's background, as related to evaluation participation, is as follows:**

*Please describe appropriate background experience and credentials.*

1975 - GRADUATED IUSB DENTAL ASSISTING PROGRAM. PASSED NATIONAL BOARD EXAM AND RECEIVED MY CDA (CERTIFIED DENTAL ASSISTANT). WORKED IN GENERAL DENTISTRY FOR 2 1/2 YEARS, THEN STAYED HOME WITH MY CHILDREN FOR 10 YEARS.

1988 - WENT TO WORK IN AN ORAL SURGERY OFFICE AND HAVE BEEN THERE FOR 18 1/2 YEARS. AFTER RETURNING TO WORK I TOOK THE STATE EXAM IN DENTAL RADIOGRAPHY TO REGAIN MY LICENSE, ALSO TOOK THE NATIONAL BOARD EXAM AND RECEIVED MY COMSA (CERTIFIED ORAL & MAXILLOFACIAL SURGERY ASSISTANT.) I'VE ALSO PASSED THE ORAL & MAXILLOFACIAL ANESTHESIA ASSISTING PROGRAM SPONSORED BY AAOMS. I MAINTAIN MY CERTIFICATION BY COMPLETING 12 HOURS CONTINUING EDUCATION YEARLY.



**INDIANA COMMISSION ON PROPRIETARY EDUCATION**

302 W. Washington Street, Room E201  
Indianapolis, IN 46204

Date of Evaluation: SEPTEMBER 23, 2006

Institution Evaluated: MICHIANA DENTAL ASSISTING SCHOOL

Name of Team Member: BARBARA METZLER

**CHECK LIST FOR TEAM EVALUATORS**

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- |                |                   |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory   |
| 2. Superior    | 4. Unsatisfactory |

There is space for comments. The asterisk (\*) denotes requested comments in order to better explain your evaluation.

**CATEGORY I -- EDUCATIONAL OBJECTIVES**

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

<u>                    </u>	<u>                    </u> +++	<u>                    </u>	<u>                    </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

<u>                    </u>	<u>                    </u> +++	<u>                    </u>	<u>                    </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

<u>                    </u>	<u>                    </u> +++	<u>                    </u>	<u>                    </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

**CATEGORY II -- FACULTY**

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

<u>                    </u>	<u>                    </u> +++	<u>                    </u>	<u>                    </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

*Comments:* THE INSTRUCTORS ARE WONDERFUL & VERY EXPERIENCED

- B. The educational administrators are qualified professionally to administer their position through education and/or experience.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- C. The faculty appear to be satisfied with the overall institution.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

### **CATEGORY III -- STUDENT POLICY**

- A. Student counseling is adequate to show concern for the individual student's personal attainments.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: THE INSTRUCTORS ARE VERY WARM AND MAKE THE STUDENTS FEEL VERY COMFORTABLE.			

- B. The student/administration relationship reflects a healthy and stable rapport within the institution.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- C. The student educational needs are met by the institution.

1. Outstanding	+++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

### **CATEGORY IV ADMISSION PRACTICES**

- A. The admission policy of the institution is well administered and the school is reasonably selective.

1. Outstanding	+++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

#### **CATEGORY V STUDENT RECRUITMENT**

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- B. The institution appears to recruit students who have a potential or desire the education provided.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- C. The students appear to have an honest impression of the institution before they enroll.

<u>1. Outstanding</u>	<u>+++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

#### **CATEGORY VI PHYSICAL FACILITIES**

- A. The institution has satisfactory training or educational facilities with sufficient tools, supplies, or equipment to instruct in the student's selected area of study.

<u>+++</u> <u>1. Outstanding</u>	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

<u>+++</u> <u>1. Outstanding</u>	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

- C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

+++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: .			

### **CATEGORY VII COURSE ORGANIZATION**

- A. The instruction materials are comprehensive, accurate and well organized.

1. Outstanding	+++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

1. Outstanding	+++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

### **CATEGORY VIII OBJECTIVES**

- A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

1. Outstanding	+++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: THE ONLY HOPE I HAVE FOR THIS PROGRAM IS FOR THE STATE TO MAKE IT EASIER FOR THE KIDS TO BE X-RAY CERTIFIED.			

- B. Student records adequately reflect the student's progress during his period of enrollment.

1. Outstanding	+++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: .			

- C. The student records adequately reflect the student's placement after his/her training with the institution.

1. Outstanding	+++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

D. Characterize your impression of the institution.

_____	+++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

E. The majority of the students appear to be satisfied with the education they have received from the institution.

+++	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

**Please initial the status you believe this institution should receive.**

**1. No Status** – If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have such severe deficiencies that in the opinion of the Commission are deemed to not meet the minimum standards required for operation of a postsecondary proprietary school, then the petitioning institution should be awarded “No Status,” and the applicant status of the petitioning institution should be recommended for revocation. \_\_\_\_\_

**2. Candidate** -- If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have certain deficiencies that in the opinion of the Commission can be corrected and would not be cause for denial of the right to do business, then the petitioning institution may be awarded “Candidate” status. \_\_\_\_\_

**3. Accreditation with Recommendations** – If, after a review of the forms an materials submitted by the petitioning institution and the formal team evaluation the petitioning institution is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded “Accredited with Recommendations” status. \_\_\_\_\_

**4. Fully Accredited** – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. \_\_\_\_\_

**If status is 1, 2, or 3, list your specific reasons or recommendations below.**

*Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.*

**PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM**

**Team Member's background, as related to evaluation participation, is as follows:**

*Please describe appropriate background experience and credentials.*

15 + YEARS IN DENTAL FIELD  
X-RAY CERTIFIED  
SEALANT CERTIFIED  
EXPANDED DUTIES CERTIFIED  
COMPUTER EXPERIENCE